



ACTIVITY 2:

Getting to know the employment portfolio

INSTRUCTIONS: After you've read "[Building the employment portfolio](#)", complete the items below.

1. Write down three ways an employment portfolio can help you, a VRS/SSB counselor, provide VRS/SSB services:

1)

2)

3)

2. Read the [sample employment portfolio for Sam](#) (PDF) and identify three pieces of information that could assist you with intake, eligibility, or IPE development:

1)

2)

3)

3. Digging deeper: Sam got help from an employment service provider to gather and compile information for his employment portfolio. Knowing he received that help, what questions would you ask him?